NOTE: Arena is optimized for commercial internet (non-NIPR) workstations. If on NIPR, users have reported best performance with the Chrome browser.

Plural and Variant Forms of Search Terms

If you wish to search singular, plural, and variant forms of a term, use an asterisk (*) at the end of the search term.

Example: search for senior leader* development* returns results with senior + leader, leaders, or leadership + development, developments, or developmental

senior leader* development*
Initialisms

If a search term utilizes initials, type the periods in your search query to return all relevant resources.

Example: search for JFC Fuller returns 20 results. Search for J.F.C. Fuller returns 84 results.

Hyphenated Search Terms

If a search term contains a hyphen, include the hyphen in your search terms.

Example: search for anti tank weapons returns 5 results. Search for anti-tank weapons returns 83 results.
Geographical Search Terms

When searching using state or country names, do not rely on abbreviations, as relevant results where the place name is spelled out may be excluded.

Example: search for civil war regiments VA returns 7 results. Search for civil war regiments Virginia returns 36 results.

To avoid conducting two searches, apply Boolean logic to retrieve all relevant results in one search.

Example: search for civil war regiments AND (Virginia OR VA)
Colons

Avoid using colons in search terms. Colons serve as a programming command in Arena, and may result in failed searches.

Example: search for **third offset strategy: avoiding a nuclear blind spot** returns 0 results. Search for **third offset strategy avoiding a nuclear blind spot** retrieves the requested result.

Page Load Issues

If a page fails to load quickly, or loads a black screen, simply press F5 on your keyboard to re-load the page.

Alternatively, click the "x" on your browser address bar to stop loading the page, then click the circular arrow to re-load the results page.
Advanced Search

Use the advanced search feature to search by author, subject, title, branch, language, media type, or publication year, either separately or in combination.
Searching Archival Records

Archival collections are arranged according to the following hierarchy:

```
Collection
  Series
    *Sub-series
    *Box
    *Item
```

* Note, not all collections will have sub-series, and that box- and item-level information may not be available for all collections.

When viewing archival collection records, click on "show linked records" to view one level up or down in the hierarchy.

In the above example, the series-level record (Printed Materials) links to both the collection-level record (up hierarchy) and sub-series-level record for Books (down hierarchy).
Limiting Search Results by Repository

By default, all relevant materials from the Library, Archives, and Museum are included. To limit your search, click on the Library or Museum & Archives tabs at the top of the results list.

*Example: Select “Museum & Archives” to limit results to artifacts and manuscript materials only.*
Applying Filters to Search Results

The “Filters” menu is expandable, and allows you to limit to materials by specific authors, associated names, subject, material type, publication year, and more.

Example: Click on “Type of Item” to expand menu, then click on “Coast Artillery Corps” to limit results.